

PARKING FINE APPEAL LETTER

To: _____

Appellant's Information:

Full Name: _____

Address: _____

Phone Number: _____

Email Address: _____

Parking Fine Details:

Parking Ticket Number: _____

Vehicle Registration Number: _____

Date and Time of Alleged Offence: _____

Location of Alleged Offence: _____

Grounds for Appeal:

I am writing to formally appeal the issuance of the above parking fine. I believe the fine was issued unfairly and that the circumstances detailed below justify the cancellation or withdrawal of the penalty. The grounds for my appeal are as follows:

1. Valid exemption or permit was displayed prominently at the time.
2. The parking signage was unclear, obscured, missing, or misleading.
3. The vehicle was parked legally according to relevant road rules.
4. There was an emergency or unavoidable circumstance necessitating parking at that location.
5. Procedural errors were made in the issuance of the fine (e.g., incorrect vehicle details).
6. Other relevant mitigating circumstances (please specify).

Supporting Evidence:

Please find attached copies of any supporting evidence that supports my appeal, including but not limited to photos, permits, witness statements, or relevant correspondence.

Declaration:

I declare that the information provided in this appeal letter is true and correct to the best of my knowledge. I understand that submitting false or misleading information may result in further penalties.

Request for Review:

I respectfully request that the authority review the circumstances and evidence provided and consider cancelling or withdrawing the parking fine.

Contact for Further Information:

Should you require any further information or clarification regarding this appeal, please contact me at the details provided above.

Acknowledgement of Authority:

I acknowledge that the review of this appeal will be conducted in accordance with applicable Australian laws and local government regulations governing parking infringements.

APPELLANT'S SIGNATURE

DATE

Signature: _____

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