

CASUAL EMPLOYMENT RESIGNATION LETTER

Employee Name: _____

Position: _____

Address: _____

Employer Name: _____

Company/Business: _____

Address: _____

Dear Sir/Madam,

I hereby submit my resignation from my position as a casual employee with the employer named above.

In accordance with the Fair Work Act 2009 and applicable Australian workplace laws, I understand that casual employment is terminated by either party providing notice or by mutual agreement.

I confirm that I have considered my obligations and rights under the National Employment Standards and any applicable modern award or enterprise agreement.

Please consider this letter as formal notice of my resignation effective immediately, or as otherwise agreed upon, acknowledging that casual employment does not require a notice period unless otherwise specified.

I appreciate the opportunities and experience gained during my employment and wish the company continued success.

Please advise me of any final payments, including outstanding wages, accrued entitlements, or superannuation contributions payable under Australian law.

Should you require me to complete any final tasks or handover procedures, please indicate accordingly.

Thank you for your understanding and cooperation.

Yours faithfully,

Employee Signature

Employer Representative Signature

Original source of this document:

<https://templatesdocs-au.com/resignation-letter-casual/>

Did you find this template helpful?

Find more updated templates at:

<https://templatesdocs-au.com/>

[View more templates](#)

This template is intended exclusively for personal, non-commercial use.
If distributed or published, the source must be mentioned.

This template is provided for guidance only and does not constitute legal advice.
It is recommended to consult a legal professional for each specific case.